

Westminster Presbyterian Church

- If CDs are used they must be the original CD, not downloaded music.
- Soloists and any special music arrangements must be made in consultation with the pastor.

Formatted: Not Highlight

Photography

- Photographers are not allowed to use flash during the service.
- Guests cannot take pictures during the service.
- Videos of the service can only be taken from the balcony.
- All other arrangements must be approved by the Pastor.

Facilities

- The church will be open one hour before the rehearsal and one-half hour after the rehearsal.
- The church will be open four hours prior to the wedding to accommodate decorating and to allow the wedding party time to dress. (Dressing rooms are available at the church). It will be open for an hour and a half following the wedding to allow for picture-taking and cleanup by the wedding party.
- The main sanctuary and balcony seat up to 400 guests.
- There is room for 220 guests at a reception.

Financial Considerations

- Additional fees apply for weddings held on or close to the following holidays:
 - Holy Week
 - Memorial Day weekend
 - July 4th and the weekend before and after the holiday
 - Thanksgiving Day weekend
 - Entire month of December
 - New Year's week
- Refer to the *Church Use Contract for Weddings* for more information.

Approved by Session on _____

Adopted

Initial Here _____

Wedding Protocol

In the Presbyterian Church, the wedding ceremony is considered a worship service, and is so ordered to bring praise to God.

Scheduling

- Scheduling and arrangements for all weddings must be approved by the Session, Westminster's governing board.
- Priority is given to couples wherein the bride or the groom has been a member of the congregation for at least six months.
- Nonmembers can request to hold their wedding at Westminster at the discretion of the pastor.
- Weddings are not conducted on Sunday, or after 4 p.m. on Saturday.
- Church events always take priority in scheduling.

General Information

- The wedding couple is expected to give witness to their faith in Christ and will participate in two counseling sessions with the pastor. One of the sessions will provide a time for the couple and the pastor to get better acquainted, to discuss the meaning of marriage, and to look at the models of marriage present in the couple's life. The second session will cover the details of the service, and will ensure that the wedding service itself will be an act of Christian worship.
- If the wedding couple desire another pastor be involved in the wedding service, his or her participation is solely at the invitation of Westminster's pastor, and it is Westminster's pastor who determines what part the other pastor will have in the service.
- Alcoholic beverages, controlled substances, and weapons are not permitted anywhere on church premises. Smoking is not permitted inside the church building.
- Birdseed, glitter, rice, confetti, bubbles, or similar substances are never allowed inside the church. Bubbles can be used outside the church. Session must grant permission to throw birdseed outside the church.

Music

- The church organist plays for all weddings. Alternate arrangements (such as an outside organist, or CDs instead of live music) and all music selections must be made in consultation with, and with the approval of the pastor, to assure that the service is genuinely reverent.

Adopted

Initial Here _____